

**AT A REGULAR MEETING OF THE MONTGOMERY COUNTY PUBLIC SERVICE
AUTHORITY, HELD ON THE 3rd DAY OF JUNE 2013, 7:00 P.M., BOARD ROOM,
MONTGOMERY COUNTY GOVERNMENT CENTER, CHRISTIANSBURG, VIRGINIA:**

PRESENT:	Gary Creed	-Chair
	James Politis	-Member
	Annette Perkins	-Member
	Matthew Gabriele	-Member
	Christopher Tuck	-Member
	Mary Biggs	-Secretary-Treasurer
	William Brown	-Vice Chair
	Robert C. Fronk	-PSA Director
	Karri Cridlin	-Secretary to PSA Board
	Craig Meadows	-County Administrator
	Marty McMahon	-County Attorney
	Joel Donahue	-Planning Commission

ABSENT:

CALL TO ORDER

Chair Creed called the meeting to order and determined that a quorum was present.

PUBLIC HEARING

1. Proposed Schedule Fixing and Classifying Rates, Fees, and Charges for Water and Sewer Service

PUBLIC ADDRESS SESSION

There were no comments from the public.

CONSENT AGENDA

On a motion by James Politis, seconded by Mary Biggs, and carried; IT WAS RESOLVED, that the Public Service Authority hereby approves the Consent Agenda, dated June 03, 2013.

The vote on the foregoing motion is as follows:

AYE	NAY	ABSENT
Gary Creed		
James Politis		
Annette Perkins		
William Brown		
Christopher Tuck		
Mary Biggs		
Matthew Gabriele		
Christopher Tuck		

FINANCIAL REPORT

The financial report for period ending May 31, 2013, was presented for review and discussion.

R13-06-1
RESOLUTION APPROVING PROPOSED
RATES, FEES AND CHARGES
FOR WATER AND SEWER SERVICE

On a motion by Christopher Tuck, seconded by James Politis, and carried; IT WAS RESOLVED, that the Public Service Authority advertised a public hearing notice for rate adjustments in *The Burgs* section of the *Roanoke Times* on Friday, March 22 and Friday, March 29, 2013; and

WHEREAS, the Authority held a public hearing on June 3, 2013 to receive citizen comments on the adoption of the proposed rate adjustments for all Authority owned water and sewer systems.

NOW, THEREFORE, BE IT RESOLVED, that in accordance with the Code of Virginia, Chapter 51, Virginia Water and Waste Authorities Act, Section 15.2-5136, Rates and Charges; the Public Service Authority hereby approves and adopts the following rate adjustments to become effective immediately:

WATER RATE

Increased From \$6.80 to \$7.24 per 1,000 gallons

SEWER RATE

Increased From: \$7.10 to \$7.46 per 1,000 gallons

The roll call vote on the foregoing motion is as follows:

AYE	NAY	ABSENT
Christopher Tuck		
James Politis		
William Brown		
Matthew Gabriele		
Annette Perkins		
Mary Biggs		
Gary Creed		

R13-06-02
RESOLUTION APPROVING
PSA FY2013- 2014 BUDGET

On a motion by James Politis, seconded by Christopher Tuck, and carried; IT WAS RESOLVED, that the Public Service Authority hereby approved the annual budget for FY 2013-2014, in the total amount of \$3,429,347 – (\$1,944,356 Water & \$1,484,991 Sewer); and, that the Director is hereby authorized to utilize the budget as an official document of the Authority to become effective July 1, 2013.

The roll call vote on the foregoing motion is as follows:

AYE	NAY	ABSENT
James Politis		
Annette Perkins		
William Brown		
Mary Biggs		
Christopher Tuck		
Matthew Gabriele		
Gary Creed		

DIRECTOR'S REPORT

1. Monthly Activities Report
The activities report was presented for discussion
2. Fire Department Training Center Support
The PSA Director has been asked to assist the fire department in the installation of a fire hydrant in the fire department training center site in the Merrimac area. We will develop a cost estimate to be used for funding requests. The hydrant line will need to have a meter, backflow control device, and pressure control device since it will be used for training and not emergency-only use.
3. Rowe Furniture Water Line
Rowe's staff and attorney asked the PSA to install an isolation valve on the fire line to allow it to be turned off while maintaining domestic water service to the facility. We prepared and forwarded a cost estimate for the work to Rowe and the IDA. The IDA indicated they might pay for at least some of the costs.
4. Shawsville & Riner Wastewater Treatment Plant Roof Inspections
On May 08, 2013, roof inspections were performed on the office buildings at the Shawsville and Riner Wastewater Treatment Plants (WWTP) as requested. The Shawsville WWTP roof was replaced about 15 years ago and is in good condition. The Riner WWTP roof was placed about 13 years ago and also is in good condition. Both roofs are expected to last at least 20 years.
5. Notice of Violation – Riner Wastewater Treatment Plant
The Department of Environmental Quality (DEQ) issued a third Notice of Violation (NOV) to the Riner Wastewater Treatment Plant (WWTP) on May 17, 2013 for continuing permit violations of BOC5 and TKN. The permit violations included in the NOV occurred in March 2013. We expect another NOV for a Copper violation in April 2013.
We held a meeting with DEQ representatives and PSA staff on April 9, 2013 to review the plant status and potential DEQ enforcement action. Initially DEQ staff indicated they would issue enforcement action within a few weeks, but later decided to wait as the Riner plant has maintained compliance with TKN and BOD5 limits. We have kept DEQ enforcement informed of all WWTP operation issues and PSA activities.
We did have a Copper violation in April but have also initiated another Copper removal process using chemical addition. This Copper removal process has operated well with all sample results within permit limits.

AUTHORITY MEMBERS' REPORT

Member Gabriele	-No Report
Member Politis	-No Report
Member Perkins	-No Report
Member Brown	-No Report
Member Tuck	-No Report
Member Biggs-	-No Report
Member Creed	-No Report

INTO CLOSED MEETING

(IN 7:50 PM)

On a motion by Christopher Tuck, seconded by William Brown, and carried; IT WAS RESOLVED, that the Public Service Authority hereby enter into Closed Meeting for the discussion of the following:

Section 2.2-3711	(1)	Discussion, Consideration or Interviews of Prospective Candidates for Employment; Assignment, Appointment, Promotion, Performance, Demotion, Salaries, Disciplining
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or Resignation of Specific Officers, Appointees or
Employees of Any Public Body

1. Director's Evaluation

The vote on the foregoing motion is as follows:

AYE	NAY	ABSENT
James Politis		
Matthew Gabriele		
William Brown		
Annette Perkins		
Mary Biggs		
Gary Creed		
Christopher Tuck		

OUT OF CLOSED MEETING

(OUT 9:41 PM)

On a motion by Annette Perkins, seconded by James Politis, and carried; IT WAS RESOLVED, that the Public Service Authority ends their Closed Meeting to return to Regular Session.

The vote on the foregoing motion is as follows:

AYE	NAY	ABSENT
William Brown		
Christopher Tuck		
Matthew Gabriele		
James Politis		
Mary Biggs		
Gary Creed		
Annette Perkins		

CERTIFICATION OF CLOSED MEETING

WHEREAS, The Montgomery County Public Service Authority has convened a Closed Meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3711 of the Code of Virginia requires a certification by the Board that such Closed Meeting was conducted in conformity with Virginia Law

NOW, THEREFORE, BE IT RESOLVED, That the Montgomery County Public Service Authority hereby certifies that to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion conveying the closed meeting were heard, discussed or considered by the Board.

ADJOURNMENT

There being no further business, the Chair adjourned this meeting to the next meeting scheduled for July 1, 2013.